##### Your Company Information

**Name of Company**

**Address**

**Phone No. & Fax No.**

**Email:**

**Website:**

**Contact Person (inc. Position):**

##### Management Background

|  |  |  |
| --- | --- | --- |
| Total # of staff (HK) | : |  |
| Total # of staff (worldwide) | : |  |

|  |  |  |
| --- | --- | --- |
| Title |  | Name |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

##### Business Activities & Operations

**Business Nature** – Please list 1st & 2nd business line (if any)

### **Markets** - Please list territories with %

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Country (major) |  | % |  | Country (minor) |  | % |
|  |  |  |  |  |  |  |

### **Type of customers** (e.g. wholesalers, retailers, or specify industries like hotel, restaurant, government bodies etc.):

|  |  |  |
| --- | --- | --- |
| No. of active customers | : |  |

**Name of major customers & payment terms** (e.g. Net terms 30 days, COD, etc.):

|  |  |  |
| --- | --- | --- |
| 1. |  |  |
| 2. |  |  |
| 3. |  |  |

### **Supplier Countries** - Please list sourcing territories with %.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Country |  | % |  | Country |  | % |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

**Name of major suppliers & payment terms** (e.g. Net terms 30 days, COD, etc.):

|  |  |  |
| --- | --- | --- |
| 1. |  |  |
| 2. |  |  |
| 3. |  |  |

##### Description on involved Court & Writ Records

**Action#/Year:**       /

**As Defendant/Debtor/Respondent/**

**As Address Plaintiff/Creditor/Applicant/**

**Case Nature:**

**Progress/Outcome** (*supporting documents required***):**

#### Copy the above box into a separate sheet for description, if more than one case.

##### Bankers

|  |  |  |
| --- | --- | --- |
| 1. |  |  |
| 2. |  |  |
| 3. |  |  |

|  |
| --- |
| **Financial Information** |

*Please provide figures for the latest two fiscal years and/or interim figures (in thousands), whichever is applicable.*

Profit & Loss Accounts

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Period |  | **/** |  | **/** |  | to |  | **/** |  | **/** |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Total Revenue |  |  | Profit (Loss) before Tax |  |
| Other Profits |  |  | Profit (Loss) after Tax |  |
| **Balance Sheet** | | | | |
| **Assets** | |  | **Liabilities** | |
| Cash |  |  | Accounts Payable |  |
| Accounts Receivable |  |  | Bank Loans & Overdrafts |  |
| Inventory |  |  | Taxations |  |
| **Total Current Assets** |  |  | **Total Current Liabilities** |  |
| **Total Fixed Assets** |  |  | **Total Non-Current Liabilities** |  |
|  |  |  | Capital |  |
|  |  |  | Retained Earnings (Loss) |  |
| **Total Investment** |  |  | **Total Shareholder Equity** |  |
| **Total Assets** |  |  | **Total Liabilities & Equity** |  |
| **Please select one of the checkboxes below:**  **Unaudited**  **Audited by:** | | | | |

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Period |  | **/** |  | **/** |  | to |  | **/** |  | **/** |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Total Revenue |  |  | Profit (Loss) before Tax |  |
| Other Profits |  |  | Profit (Loss) after Tax |  |
| **Balance Sheet** | | | | |
| **Assets** | |  | **Liabilities** | |
| Cash |  |  | Accounts Payable |  |
| Accounts Receivable |  |  | Bank Loans & Overdrafts |  |
| Inventory |  |  | Taxations |  |
| **Total Current Assets** |  |  | **Total Current Liabilities** |  |
| **Total Fixed Assets** |  |  | **Total Non-Current Liabilities** |  |
|  |  |  | Capital |  |
|  |  |  | Retained Earnings (Loss) |  |
| **Total Investment** |  |  | **Total Shareholder Equity** |  |
| **Total Assets** |  |  | **Total Liabilities & Equity** |  |
| **Please select one of the checkboxes below:**  **Unaudited**  **Audited by:** | | | | |

|  |  |  |
| --- | --- | --- |
| **Projected Sales for current fiscal year (HKD):** |  |  |

|  |  |  |
| --- | --- | --- |
| **Projected Profit (Loss) before Tax for current fiscal year (HKD):** |  |  |

**Notes**:

Please feel free to use separate sheets to include additional information when appropriate and attach any documents (e.g.: Introduction to your company, and management and senior personnel, financial information; sales, market and product information, etc.)

Please do not hesitate to contact our Business & Credit Analysis Team at the following office phone and email.